

# **Campus Information and Visitor Services**

# What Do We Do?

Campus Information and Visitor Services is dedicated to providing history, knowledge, and resources about George Mason University to assist the internal and external community in connecting throughout Mason. We provide campus information and visitor services by maintaining multiple information sources to communicate a positive, consistent image of George Mason University.

# What Services Do We Provide?

- Braddock Road Marquee (electronic signboard)
- Customer Service Forms
- Lost and Found
- Mason 101
- University Switchboard
- Web Resources
  - Camps & Youth Programs: camps.gmu.edu
  - Hours of Operation: <u>hours.gmu.edu</u>
  - Maps & Directions: <u>maps.gmu.edu</u>
  - Today@Mason: today.gmu.edu

### **Employment Opportunities**

Campus Information and Visitor Services employs approximately 30 student wage employees at the switchboard, or administrative office in the following roles: Administrative Assistant, Data Entry Assistant, Switchboard Information Assistant, Event Information Assistant, PT Public Information Coordinator, Shift Lead, and Team Leader. We offer a friendly, flexible, professional, and collaborative environment where you will develop and enhance many marketable job skills.

### **Discover More**

To learn more about Campus Information and Visitor Services, visit us at <u>info.gmu.edu.</u>

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