



Mason Student Services Center

Visit mssc.gmu.edu for all service options and hours of operation.

Fairfax Campus Location:
SUB 1, First Floor

Mason Square Location:
Van Metre Hall, First Floor

George Mason University
4400 University Drive, 3E7
Fairfax, VA 22030

Phone: 703-993-2000
Website: mssc.gmu.edu

MSSC Knowledgebase:
knowledge.mssc.gmu.edu



Mason Student Services Center

What is the Mason Student Services Center?

The Mason Student Services Center is the first stop and the central resource for information and solutions related to registration, financial aid, billing and payments, academic records and other student support services. A team of cross-trained Mason Student Services Center Representatives provide assistance to new and continuing students at all points of their academic career, in one convenient location, thus eliminating the need to visit multiple offices on campus.

What types of services are offered?

Registration and Enrollment

- Assistance with registration and schedule changes
- Assistance with re-enrollment to Mason after an absence
- Changes of Major/Minor/Concentration
- Assistance in obtaining Enrollment Verification

Financial Aid

- Assistance identifying outstanding requirements
- Collection of financial aid verification documents
- Status and explanation of financial aid awards
- Scholarship information

Billing and Payments

- Assistance navigating various methods of payment
- Explanation of charges and payments on student's account
- Payment Plan enrollment
- Refund inquiries

Academic Records and other Student Services

- Document Collection for Financial Aid, Student Accounts and the Registrar's Office
- Transcript inquiries
- Transfer Credit Tools
- Advisor and Department locations and referrals

In-person services

In-person services are available at both the Fairfax and Mason Square (Arlington) campus. Walk-in hours at the Fairfax campus are Monday – Friday, 9am to 5pm. Walk-in hours at Mason Square are Tuesday – Thursday, 2:30pm – 6:30pm.

Virtual Services

Online document submission is available using the MSSC Secure Document Submission Link at mssc.gmu.edu. Students may use this link to submit documents for Financial Aid, Student Accounts and the Registrar's Office. After submission, documents will be processed by the Mason Student Services Center or routed to the appropriate home office specialist.

To submit your questions to the Mason Student Services Center virtually, please visit mssc.gmu.edu and use the MSSC Check-In Link.